

LIBRARY

515 PINE STREET
GREEN BAY, WISCONSIN 54301-5194

LYNN M. STAINBROOK
DIRECTOR

PHONE (920) 448-4400
FAX (920) 448-4364

E-MAIL Stainbrook_LM@co.brown.wi.us
WEBSITE www.browncountylibrary.org

BROWN COUNTY LIBRARY BOARD

**Brown County Central Library
515 Pine Street, downtown Green Bay**

Thursday, January 24, 2013

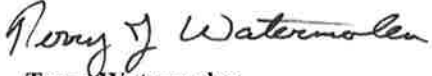
5:15 p.m.

AGENDA

1. Approve/modify agenda
2. Minutes, Information Services Report, bills and communications
3. Open forum for the public
4. Reimbursement from Adjacent Counties
5. Addendum to Asset Purchase Agreement update
6. Annual Election of Officers
 - a. President
 - b. Vice President
 - c. Secretary
 - d. Financial Secretary
7. Facilities Report
 - a. Approve Building Maintenance Plan
 - b. Disposal of outdoor sign
 - c. Disposal of sound isolation/recording booth
8. Accountant's report
 - a. Approve use of Marian Holmes Estate funds
 - b. Approve Budget Adjustment Request – Carryover NFLS grant monies for telephone messaging project that did not complete in 2012
 - c. Approve 2012 Budget Carryover Notice
 - d. Accept Bibliotecha donation of ALPS (a PC reservation and print management system)
9. Library Board Retreat update
10. Personnel
 - a. Recommendations for Procedures on Library Board Personnel Authority
 - b. Approve Administrative Job Descriptions
 - Library Operations Manager
 - Library Automation & Financial Services Manager
 - Library Facilities Manager
 - Communications & Library Program Manager
 - Collection Development Manager

- c. Approve Table of Organization Changes
 - d. Approve First Performance Review form
11. County Board Survey update
12. Nicolet Federated Library System
- a. Monthly update
 - b. Approve Resource Library Agreement
13. President's report
14. Director's report
- a. Modify start time of February 21, 2013 meeting to 6:15 p.m.
15. Such other matters as are authorized by law
16. Adjournment

Notice is hereby given that action by the committee may be taken on any of the items which are described or listed in this agenda.


Terry Watermolen
President

